



UPUTSTVO ZA AUTORE

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Radovi domaćih autora, što se odnosi i na autore iz Bosne i Hercegovine, Crne Gore i Hrvatske, primaju se na srpskom i engleskom jeziku. Ukoliko nedostaje jedan od navedenih jezika, rad će biti vraćen autoru. Strani autori radove predaju na engleskom jeziku.

Uz rad obavezno dostaviti popunjen formular „Podaci o autoru i podaci o radu”, koji se nalazi na našem sajtu: www.casopisbankarstvo.rs/uputstvo-za-autore-i-recenzente. U okviru ovog Formulara, autor iskazuje i svoju ličnu saglasnost za autorstvo, odnosno koautorstvo u rukopisu i prihvata odgovornost za podneti rukopis. Ukoliko rad ima više autora (koautorstvo), neophodno je da se svi članovi autor-skih timova pisanim putem saglase na navedeni način. Svaki od autora može u sopstvenom interesu, u okviru istog formulara, dostaviti svoj ORCID, imajući u vidu da je omogućeno da se radovi publikovani u SCIndeksu automatski dopisuju na ORCID naloge autora, kao i na njihove stranice u e-Nauci.

Radove dostavljati isključivo
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U tekstu ne navoditi nikakve lične podatke, pošto se rad šalje na anonimnu recenziju.

Prva stranica rada treba da sadrži: naslov rada, rezime i ključne reči. Takođe, dati predlog za JEL klasifikaciju (klasifikaciju Journal of Economic Literature) rada.

Postupak testiranja na plagijat obaviće se nakon pozitivnih recenzija rada.

Radovi će biti odbijeni ukoliko se utvrdi plagijat, autoplagijat ili lažno autorstvo.

Molimo da rad pripremite, pridržavajući se obavezno sledećih tehničkih uputstava koja se podjednako odnose na tekst i na srpskom i na engleskom jeziku:

- Rad treba da bude u A4 formatu, sve margine 20 mm.
- Dužina rada najviše 10 strana uključujući grafikone, tabele, literaturu i ostale priloge. Ukoliko rad po obimu prevazilazi date propozicije, na uredništvu je odluka da li će ga publikovati ili ne.
- Font i veličina fonta za ceo rad: isključivo Times New Roman, latinica, 10 pt, razmak između redova single.
- Naslov rada mora da bude kratak i jasan.
- Posle naslova rada napisati rezime/apstrakt dužine do 150 reči.
- Posle rezimea dati do 10 ključnih reči, pogodnih za indeksiranje i pretraživanje.
- Osim glavnog naslova (naslova rada) koristiti u tekstu do dva nivoa naslova, bez numeracije.
- Početak pasusa kucati od početka kolone (bez tabulatora).
- Ukoliko uz tekst idu šeme ili grafikoni, označiti u radu gde treba da budu i napraviti ih isključivo u programu Word, Excel ili PowerPoint.
- Ukoliko rad sadrži fotografije, označiti u radu gde one treba da stoje i priložiti svaku kao poseban fajl u formatu .eps ili .tiff, rezolucija 300 dpi.
- Tabela po širini ne sme da prelazi margine, a po dužini ne sme biti duža od jedne stranice i mora imati naslov i izvor.
- U tekstu i tabelama ne koristiti tekst boksove.
- Web adrese kucati kao tekst, a ne kao hiperlink.
- Ispraviti sve gramatičke i greške u kucanju.
- Nazivi institucija se, prilikom prvog pominjanja, navode u prevodu, a u zagradi originalni naziv i skraćénica.
- Fusnote nisu predviđene (reference navesti u tekstu i obavezno u literaturi).
- Ukoliko je u rukopis pripremljen pomoću alatki zasnovanih na veštačkoj inteligenciji (npr. ChatGPT), neophodno je da autor-autori u samom radu opišu na koji način i u čemu su koristili takve alatke (npr. za korekciju kvaliteta teksta na engleskom jeziku, što je dopušteno).

- Nakon zaključka i pre literature navesti zahvalnicu opciono. Ukoliko je rad nastao kao rezultat angažmana autora na projektu, navesti zahvalnicu autora u vezi sa nazivom i brojem projekta u okviru kojeg je sprovedeno istraživanje/predmet rada.
- Reference se u tekstu navode tako što se u zagradi navedu prezime autora i godina izdanja. Citirani delovi teksta navode se u radu tako što se u zagradu stave prezime autora, godina izdanja i broj strane sa koje je citat.

Ukoliko se radi o dva autora, imenuju se oba uz godinu izdanja, a ako ima tri i više autora, navodi se samo prvi (prezime prvog autora i saradnici sa godinom izdanja). Svaka referenca se mora navesti i u popisu literature.

- Literaturu grupisati na kraju rada po sledećem principu:
 - Knjige: Klasens R. (2006). Sprečavanje pranja novca. Beograd: Udruženje banaka Srbije
 - Časopisi: Pantelić S. (2013). Flavije Valerije Konstantin (306-337). Bankarstvo 42 (4), 136-145. (prilikom citiranja iz elektronskih verzija časopisa na kraju dodati: DOI broj citiranog članka, ako ga ima, odgovarajući internet link i datum pristupa).
 - Ostali izvori - veb-sajtovi (internet adresa i datum pristupa), disertacije (prezime, ime, naslov, institucija gde je doktorska disertacija odbranjena, godina), službene publikacije (naziv publikacije/organizacije/ustanove, naslov, mesto izdavanja, izdavač, broj, godina).

Finansijski aspekt - Autori naučnih i stručnih članaka nakon objave rada dobijaju pripadajući honorar u skladu sa važećom tarifnom politikom.

Obaveštenje autorima o postupku recenzije rada

Postupak recenzije

Časopis Bankarstvo primenjuje princip dvostrano anonimne recenzije (autorima je nepoznat identitet recenzenata, istovremeno recenzentima je nepoznat identitet autora).

Recenzentski proces

Radove recenziraju dva stručna, nezavisna recenzenta. Recenzenti dobijaju radove bez ličnih podataka autora. Posle obavljene recenzije popunjavaju Formular o kvalitetu rada za časopis Bankarstvo koji sadrži i podatke o recenzentu (koji se nalazi na našem sajtu: www.casopisbankarstvo.rs/uputstvo-za-autore-i-recenzente) i dostavljaju ga Redakciji u roku od 15 dana.

U delu koji se odnosi na napomene i preporuke, obaveza je recenzenata da objasne date ocene i preporuče da li je rad za objavljivanje, ispravku ili odbijanje. Radovi će biti prihvaćeni za objavljivanje ili poslani na ispravku isključivo ako su obe recenzije pozitivne.

U izuzetnim situacijama, konačnu odluku o tome da li će rad biti publikovan ili ne donosi urednik.



INSTRUCTIONS FOR AUTHORS

Papers submitted to Bankarstvo journal must be original and previously unpublished. The author is responsible for the information published in the text.

Scientific papers are classified as: original scientific paper, scientific review article or expert article. Authors may also publish an article review or a review of some other publication (monograph, book, etc.) that is relevant to the thematic framework of this journal.

The Editorial Board reserves the right to return to the author a text that does not meet the given criteria as unfit for publishing, or to request changes or additions. In other words, no paper will be submitted for review unless all the rules set out in these Instructions are followed.

Papers by domestic authors, including authors from Bosnia and Herzegovina, Montenegro and Croatia, are accepted in Serbian and English. If one of the above languages is missing, the paper will be returned to the author. Foreign authors submit papers in English.

When submitting a paper, it is mandatory to also submit a filled-in form "Author's Personal Data", which can be found on our website: <https://www.casopisbankarstvo.rs/en/instructions-for-authors-and-reviewers>. This form includes the author's personal consent for authorship or co-authorship in the manuscript and accepts responsibility for the submitted manuscript. If the paper has more than one author (co-authorship), it is necessary for all members of the authoring team to provide this consent in writing. Each of the authors can, in their own interest, within the same form, submit their ORCID, bearing in mind that it is possible for the papers published in SCIndex to be automatically corresponded to the authors' ORCID accounts, as well as to their pages in e-Nauka.

Papers should be submitted exclusively
as electronic documents to the
following e-mail address:
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No personal information about the author(s) should be included in the text of the article, as papers are sent for anonymous review.

The first page of the paper should include: the title of the paper, a summary, and keywords. Moreover, a proposal for the JEL classification (classification of the Journal of Economic Literature) should be included in the paper.

The plagiarism testing procedure will be carried out following positive reviews of the paper.

Papers will be rejected if plagiarism, self-plagiarism or false authorship is identified.

Please prepare your paper by adhering to the following technical instructions, which apply equally to the text in both Serbian and English:

- The document should be in A4 format, all margins 20 mm.
- Maximum length of 10 pages, including charts, tables, literature and other appendices. If the volume of the paper exceeds the given propositions, it is up to the editorial board to decide whether to publish it or not.
- Font and font size for the entire paper: Times New Roman only, Latin script, 10 pt, single line spacing.
- The title of the paper should be short and clear.
- After the title of the paper, write a summary/abstract of up to 150 words.
- After the summary, provide up to 10 keywords, suitable for indexing and searching.
- In addition to the main title, use up to two levels of headings in the text, without numbering.
- The beginning of the paragraph should be typed from the beginning of the column (without the indent).
- If the text is accompanied by diagrams or charts, mark their intended position in the paper, and create them in either Word, Excel, or PowerPoint.
- If the paper contains photographs, mark their intended position in the paper and attach each as a separate file in .eps or .tiff format, resolution 300 dpi.
- The width of the table must not exceed the margins, and the length must not exceed one page, and all tables must have a title and a source.
- In text and tables, do not use text boxes.
- Web addresses should be typed as text, not as a hyperlink.
- Take care to correct all grammatical and typographical errors.
- The names of institutions, when first introduced, should be given in translation, with the original name and abbreviation in parentheses.
- The use of footnotes is not envisioned (references should be provided in the text and must be cited in the literature).

- If the manuscript was prepared using tools based on artificial intelligence (e.g. ChatGPT), it is necessary for the author(s) to describe in the paper itself how and where they used such tools (e.g. to improve the quality of text in English, which is allowed).
- An optional acknowledgment should come after the conclusion and before the references. If the paper was created as a result of the author's engagement in a project, the author's acknowledgment should include the name and number of the project within which the research/subject of the work was conducted.
- References should be given in the text by stating the author's surname and the year of publication in parentheses. Any cited text should be followed by indicating the author's surname, the year of publication and the page number of the quote in parentheses.

If there are two authors, both should be named, with the year of publication, and if there are three or more authors, only the first one should be listed (surname of the first author + and associates with the year of publication). Each reference must also be cited in the literature.

- The literature should be grouped at the end of the paper according to the following principle:
 - Books: Klasens R. (2006). Prevention of money laundering. Belgrade: Association of Serbian Banks
 - Journals: Pantelić S. (2013). Flavius Valerius Constantine (306-337). Bankarstvo 42 (4), 136-145. (when quoting from electronic versions of the journal at the end add: the doi number of the cited article, if any, the appropriate internet link and date of access)
 - Other sources - websites (internet address and date of access), dissertations (surname, first name, title, institution where the doctoral dissertation was defended, year), official publications (name of publication/organisation/institution, title, place of publication, publisher, number, year).

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Notice to Authors on the Paper Review Procedure

Review Process

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Peer Review Process

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In exceptional cases, the final decision on whether or not to publish a paper is made by the editor.